

**We Need Your UPIN**

Beginning January 1, 1992, it became mandatory that the physician who renders services or refers a patient, even as a locum tenens, be identified on the Medicare claim form by their Unique Provider Identification Number (UPIN).

How do you know if you should have a UPIN? Medicare has issued this identification number to providers who have submitted claims to Medicare sometime since 1988. It is issued once, for life. It is different from the site-specific provider number used for Medicare billing and reimbursements. This is often referred to as the PIN, rendering number, or provider number.

**THE UPIN IS ALWAYS A LETTER FOLLOWED BY 5 NUMBERS.**

Please complete the information at the bottom of this letter and return to us as soon as possible.

\_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

SPECIALTY: \_\_\_\_\_

My UPIN is: \_\_\_\_\_ My UPIN is unknown: ~

Has Medicare ever been billed for your services, outside of a training program?

If yes, please provide the following information:

Name Claims Submitted Under: \_\_\_\_\_

Practice Address: \_\_\_\_\_  
\_\_\_\_\_

Provider ID: \_\_\_\_\_ Claims last submitted in: \_\_\_\_\_(Year)